

**Minutes of the
MILLVALE BOROUGH COUNCIL
Tuesday, February 10, 2026
Millvale Borough Building – 501 Lincoln Avenue**

Council Workshop was called to order at 6:11 PM

Discussion was held regarding Motion, Ordinance and Resolution reviews.

Discussion was held regarding Special Hearing Review for Ordinances.

Discussion was held regarding correspondence from Gateway Engineers regarding Logan Street Retaining Wall and Roadway repairs.

Discussion was held regarding mitigation of snow removal. Salt was delivered, in limited quantities. More to arrive. Clean up is taking a while.

Discussion was held regarding missed trash removal due to snow pile issues. Joe is working with WM route supervisors to coordinate trash removal in trouble spots.

Discussion was held regarding Senior Tax Discount information. Tax Collector Scott Davis is finalizing information and the form for the tax discount; will have available in the Borough and Tax Offices as well as on the Borough Website shortly.

MOTIONS

1. Motion to approve MCDC (Millvale Non-Profit) usage of Gap Park for Spring Market on Saturday, April 25, 2026.
2. Motion to approve Animal Friends usage of Riverfront Pavilion for reduced fees in the amount of \$100.00 for a Dog Vaccine Clinic on Friday, August 28, 2026.
3. Motion to approve You Be You usage of Millvale Community Center for Talent Show for reduced fees on Saturday, June 6, 2026.
4. Motion to sign a letter of engagement with Public Partners for Borough Manager search for fees not to exceed \$5,000.00.
5. Motion appointing and approving Al Atkinson as delegate and Jim Machajewski as Alternate for MRM Annual meeting on April 2, 2026.

Resolutions and Ordinances

1. Ord 2846, Chapter 138 Enforcement, by amending section 138-2, 138-3, 138-5, 138-7, 138-8, 138-9, 138-10, and 138-11, removing section 138-6 and 138-12, and establishing Article III fines and penalties, standards and criteria.
2. Ord 2847, repealing and replacing Ord 2295 by amending and revising Chapter 269 Street and Sidewalks, establishment of Article VII trees, standards and criteria.
3. Ord 2848, amending Chapter 259, Special Events, by revising section 259-2 and 259-14.
4. Ord 2849, amending Chapter 211, Property Maintenance, by revising 211-18.
5. Ord 2850, amending Chapter 209, Police Calls, Excessive, by revising section 209-3.
6. Ord 2851, amending Chapter 205, Peddling and Soliciting, by revising section 205-21 and 205-29.
7. Ord 2852, amending Chapter 205, Peddling and Soliciting, by revising section 205-16.
8. Ord 2853, amending Chapter 148, Fire Inspections, by revising section 148-8.

SPECIAL HEARING REVIEWS / HOUSE CLEARANCES

Solicitor Seymour opened the special hearing ordinance reviews.

1. Ord 2846, Chapter 138 Enforcement, by amending section 138-2, 138-3, 138-5, 138-7, 138-8, 138-9, 138-10, and 138-11, removing section 138-6 and 138-12, and establishing Article III fines and penalties, standards and criteria.
2. Ord 2847, repealing and replacing Ord 2295 by amending and revising Chapter 269 Street and Sidewalks, establishment of Article VII trees, standards and criteria.
3. Ord 2848, amending Chapter 259, Special Events, by revising section 259-2 and 259-14.
4. Ord 2849, amending Chapter 211, Property Maintenance, by revising 211-18.
5. Ord 2850, amending Chapter 209, Police Calls, Excessive, by revising section 209-3.
6. Ord 2851, amending Chapter 205, Peddling and Soliciting, by revising section 205-21 and 205-29.
7. Ord 2852, amending Chapter 205, Peddling and Soliciting, by revising section 205-16.
8. Ord 2853, amending Chapter 148, Fire Inspections, by revising section 148-8.

Motion by Mr. Bossung, Second by Ms. Mason, to close the special hearing. Motion carried 6-0.

The regular meeting of the Millvale Borough Council was called to order at 6:21pm.

Council President Machajewski noted that the meeting was being recorded.
Everyone stood for the Pledge of Allegiance.

Roll Call

Members Present:

Brian Spoales, Mayor

Jim Machajewski, Council President

Al Atkinson, Vice-President - Absent

Paul Bossung

Katie Dembowski

Melissa Mason

Denise Rudar – via ZOOM

William G. Stout

Also Present:

Joe Kypta – Interim Boro Manager/PW
Supervisor

Solicitor Kris Seymour

Police Chief Tim Komoroski

Phil Mangis, Dir. Of Zoning & Planning

Sherri Cavanaugh, Treasurer

Michele Revay, OSMA

Meeting Minutes

Motion by Mrs. Dembowski, second by Mr. Bossung, to approve the minutes, as amended, of the Workshop meeting, held on Tuesday, December 2, 2025; the Regular Council meeting held on Tuesday, December 9, 2025; the Special Council Meeting, held on Tuesday, December 16, 2025 and the Special Council Meeting held on Tuesday, January 30, 2025. **Motion carried 6-0.**

Motion by Mr. Stout, second by Ms. Mason, to approve the minutes, as amended, of the Reorganization meeting; held on Monday, January 5, 2026 and the Workshop meeting, held on Tuesday, January 13, 2026. **Motion carried 6-0.**

NEW BUSINESS

Motions

Motion by Ms. Mason, second by Mrs. Dembowski, to approve MCD (Millvale Non-Profit) usage of Gap Park for Spring Market on Saturday, April 25, 2026. **Motion carried 6-0.**

Motion by Mr. Bossung, second by Mrs. Dembowski, to approve Animal Friends usage of Riverfront Pavilion for reduced fees in the amount of \$100.00 for a Dog Vaccine Clinic on Friday, August 28, 2026. **Motion carried 6-0.**

Motion by Mr. Stout second by Mrs. Dembowski, to approve You Be You usage of Millvale Community Center for Talent Show for reduced fees on Saturday, June 6, 2026. **Motion carried 6-0.**

Motion by Mr. Bossung, second by Mr. Stout, to sign a letter of engagement with Public Partners for Borough Manager search for fees not to exceed \$5,000.00. **Motion carried 6-0.**

Motion by Ms. Mason, second by Mrs. Dembowski, appointing and approving Al Atkinson as delegate and Jim Machajewski as Alternate for MRM Annual meeting on April 2, 2026. **Motion carried 6-0.**

Resolutions and Ordinances

Motion by Mr. Bossung, second by Ms. Mason, to approve Ord. No. 2846, Chapter 138 Enforcement, by amending section 138-2, 138-3, 138-5, 138-7, 138-8, 138-9, 138-10, and 138-11, removing section 138-6 and 138-12, and establishing Article III fines and penalties, standards and criteria. **Motion carried 6-0.**

Motion by Mr. Stout, second by Mrs. Dembowski, to approve Ord. No. 2847, repealing and replacing Ord 2295 by amending and revising Chapter 269 Street and Sidewalks, establishment of Article VII trees, standards and criteria. **Motion carried 6-0.**

Motion by Mr. Bossung, second by Ms. Mason, to approve Ord. No. 2848, amending Chapter 259, Special Events, by revising section 259-2 and 259-14. **Motion carried 6-0.**

Motion by Mr. Stout, second by Mrs. Dembowski, to approve Ord. No. 2849, amending Chapter 211, Property Maintenance, by revising 211-18. **Motion carried 6-0.**

Motion by Mrs. Dembowski, second by Mr. Stout, to approve Ord. No. 2850, amending Chapter 209, Police Calls, Excessive, by revising section 209-3. **Motion carried 6-0.**

Motion by Mr. Bossung, second by Mr. Stout, to approve Ord. No. 2851, amending Chapter 205, Peddling and Soliciting, by revising section 205-21 and 205-29. **Motion carried 6-0.**

Motion by Mr. Bossung, second by Mrs. Dembowski, to approve Ord. No. 2852, amending Chapter 205, Peddling and Soliciting, by revising section 205-16. **Motion carried 6-0.**

Motion by Mr. Stout, second by Mr. Bossung, to approve Ord. No. 2853, amending Chapter 148, Fire Inspections, by revising section 148-8. **Motion carried 6-0.**

Monthly Finance Reports: December 2025

Council President Machajewski read the financial report into the record.

Real Estate Tax Collections – \$7,462.22
Delinquent Real Estate - \$9,303.67
Real Estate Transfer - \$5,343.45
Wage Tax Collections - \$45,742.20
Delinquent Wage Tax - \$900.00
Mechanical Devices - \$0
Mercantile - \$172.07

Business Privilege - \$24.03
LST - \$217.69
Court Fines – \$2,562.99
Permit Fees - \$650.00
Parking Meter - \$0

Motion by Mr. Bossung, second by Mrs. Dembowski, to approve the monthly finance report for December 2025. **Motion carried 6-0.**

Motion by Mr. Bossung, second by Mrs. Dembowski, to approve the financial transactions for December 2025 in the amount of \$198,096.41. **Motion carried 6-0.**

Monthly Finance Reports: January 2026

Council President Machajewski read the financial report into the record.

Real Estate Tax Collections – \$0
Delinquent Real Estate - \$7,954.28
Real Estate Transfer - \$3,365.81
Wage Tax Collections - \$2,157.87
Delinquent Wage Tax - \$16,800.00
Mechanical Devices - \$9,310.74
Mercantile - \$617.22
Business Privilege - \$882.36
LST - \$3,984.54
Court Fines – \$1,943.21
Permit Fees - \$350.00
Parking Meter - \$0

Motion by Mr. Stout, second by Mrs. Mason, to approve the monthly finance report for January 2026. **Motion carried 6-0.**

Motion by Mr. Bossung, second by Mrs. Dembowski, to approve the financial transactions for January 2026 in the amount of \$260,265.98. **Motion carried 6-0.**

Reports - The following reports were submitted to Council:

Code, Engineering, Police, Library, Sustainability, Utilities, GRJSA, PW and Zoning were submitted to council for record.

Comments from Council/Public

Kathy Sikora – Lived here 28 years, moving up the due date of the taxes is difficult.

Mayor Spoales – Thank you to road crew and Hoffman Tree Service for snow removal.

Chief Komoroski – Congratulations to Officer Jen Harpur and former Councilperson Patty Harpur on the birth of Egan Grant Harpur.

Adjournment

Motion by Mr. Stout, second by Mr. Bossung to adjourn the General Voting Meeting for February at 6:38pm. **Motion carried 6-0.**

Council then moved into Executive Session.

James Machajewski, Jr., President

Joseph Kypta, Interim Borough Manager