

**WORKSHOP MEETING MINUTES**  
**MILLVALE BOROUGH COUNCIL**  
**Millvale Borough Building, 501 Lincoln Avenue**  
**Tuesday, February 3, 2026**

Council Workshop was called to order at 6:05pm. Meeting was recorded by OSMA Michele Revay

Roll Call

Council Members: President James Machajewski  
Vice-President Al Atkinson  
Paul Bossung  
Katie Dembowski – arrived 6:08pm  
Melissa Mason  
Denise Rudar  
William Stout  
Mayor: Brian Spoales

Also in attendance: Interim Borough Manager Joseph Kypta; Solicitor Cambest; Police Chief Tim Komoroski; Michele Revay, OSMA; Phil Mangis, Zoning and Planning; Engineer Josiah Hoeffler,

Public Comments/Correspondence

None.

New Business

Discussion was held regarding:

1. Request from Animal Friends for a Dog Vaccine Clinic to be held at the Millvale Riverfront Pavilion on August 28, 2026, for reduced fees.
2. MRM Annual Meeting, Councilman Al Atkinson as delegate.

Events/Programming

Discussion was held regarding:

1. ACBA Annual Banquet, Rivers Casino Ballroom, Saturday, 2/7/2026 at 5:30pm.
2. Borough Council Voting Meetings – Tuesday 2/10/2026 and 3/10/2026 at 6:00pm.
3. Presidents' Day – Monday, 2/16/2026 – Office will be open.
4. Planning Commission Meeting – Tuesday, 2/17/2026 at 6:00pm.
5. Borough Council Workshop Meeting – Tuesday, 3/3/2026 at 6:00pm.

Zoning/Community Development/Code Report

Discussion held regarding various code updates, by Zoning Officer Phil Mangis.

1. Public Hearing at the Council Voting Meeting, regarding various Ordinances.
2. Code report for January 2026.
3. Demolition of 625 Patrick Street – complete.

Borough Engineer

**Gateway Engineers**

Engineering activities for the month of January were presented by Borough Engineer Josiah Hoeffler.

**C-42000-2026 General Engineering – Josiah Hoeffler, P.E.**

No new updates.

**C-42004-2025 MS4 Compliance Work – Rebekah I. Cooper**

No new updates. Prepare for 2026 MS4 Compliance Inspections.

**C-42024-0005 Logan Street Repair and Paving– Kevin M. Nadalin, P.E.**

Continued with design of retaining wall and specifications (work approximately 95% completed). Reviewed award of Multi-modal grant and provided summary of cost obligations for the two grants for the project.

Awaiting direction from Borough.

Wall design plans are 95% complete but are placed on hold until we receive direction to move ahead with the design for the remainder of the project to complete as one large project which will be more cost effective for the Borough

**C-42026-0000 GLG Grant Application Cycle 8 – Kyle Brown, P.E.**

Continued review of submittals and RFIs from the Contractor.

Construction activity not anticipated until 2026 when poles are closer to being delivered.

**C-42010-0014 CDBG YR51 ADA Ramps – North Ave and Bauerlein Street – Josiah Hoefler, P.E.**

Gateway prepared recommendation letter for base bid and sent to NHCOG.

NHCOG sent award letter to Joe Palmieri Construction on 1/19/2026.

Once agreements are finalized, NHCOG will issue notice to proceed to contractor.

After NTP, Gateway will coordinate a pre-construction meeting with Contractor and Borough.

**C-42010-0016 CDBG YR52 ADA Ramps - Josiah Hoefler, P.E.**

Await funding decision, expected in July/August of 2026.

Public Works

Discussion was held regarding:

1. Public works crews are working non-stop to mitigate snow removal. Borough has a limited amount of salt, playing catchup to clear all of the streets. Officer Rosetti was a big help on Saturday.
2. GRJSA – Meade Alley project, 85% complete. Paving to resume in the spring.

Police Report

Discussion was held regarding January Activity updates.

1. Everything pretty quiet on their end, commended Public Works for snow removal efforts.

Planning Commission

No new updates.

Zoning Hearing Board

No new updates.

Tree Committee/Bike Pedestrian Committee

Discussed a survey of trees in Millvale; Tree Pittsburgh is looking to help with tree trimming.

No updates – Tree Committee

Civil Service Commission

No new updates.

Loan Committee

No new updates.

Board of Appeals

No appeals.

Birdtown Committee

Discussed programming at Millvale Community Library – March 12, 2026 – “Birds of Prey”, live bird presentation at the Library.

Millvale Volunteer Fire Department

1. 50 Calls for January.
2. State Grant in the amount of \$14,889.00 was awarded.

Shaler Area School District

No updates.

Borough Council/Staff Comments

Mayor Spoales – 1. You Be You, Inc is looking for usage of the Millvale Community Center on Saturday June 6,

2026. Was decided to put on the agenda to vote on next week.

President Machajewski –

1. The Borough did sign a disaster declaration for the snow storm over the past weekend. A contractor came in over the weekend to help mitigate snow removal. The Mayor spoke with PA Rep Lindsey Powell to assist with state roads snow removal on Evergreen.
2. Real estate taxes to go out this week, talked to the tax collector Scott Davis. Senior Discount information will be posted on the website, and available at the Borough Office and Tax Office.
3. Petition hearing. Loan petition was approved by the court, working to finalize.

Councilwoman Rudar –

1. Introduced University of Pittsburgh Capstone Students in attendance; they are working on climate action here in Millvale and taking a greenhouse gas inventory and more.

#### Unfinished Business

1. Will further discuss request from MCDC for GAPP Park usage for Spring Market – Saturday, April 25, 2026. Will vote to approve next week.
2. Discussion was held regarding future Borough Manager position. Council is in contact with ALOM, who is putting council in contact with Public Partners to assist with search. Looking to spend NTE \$5,000.00 in consulting fees for this service.

#### Adjournment

The public meeting was adjourned at 6:43 pm.

Council then moved to executive session to discuss personnel and legal matters.

James Machajewski, Jr., President

Joseph Kypta, Interim Borough Manager