

**REORGANIZATION MEETING MINUTES
MILLVALE BOROUGH COUNCIL
Monday, January 5, 2026 – 6:00pm
Council Chambers, 501 Lincoln Avenue, Millvale, PA**

The reorganization meeting of the Millvale Borough Council was called to order at 6:03pm.

Council President Machajewski noted that the meeting was being recorded.

Everyone stood for the Pledge of Allegiance.

Roll Call

Members Present:

Brian Spoales, Mayor

James Machajewski

Al Atkinson

Paul Bossung

Katie Dembowski (arrived 6:15pm)

Melissa Mason

Denise Rudar

William G. Stout

John Scott Davis, Borough Tax Collector

Also Present:

Joe Kypta, Interim Borough Manager/Public Works Foreman

Chief Tim Komoroski

Michele Revay, OSMA

Code Officer Karl Cavanaugh

Borough Treasurer Sheri Cavanaugh

Phil Mangis, Zoning & Planning

Correspondence/Public Comment

Kathy Sikora: Thank you to the Public Works road crew for their excellent snow removal on Wednesday night into Thursday morning. The members of Holy Spirit church really appreciated it.

Interim Manager Kypta: The Shapiro Administration announced, through the help of PA Rep. Lindsey Powell's office, that Millvale will be receiving over \$600K in grant monies through the state for Logan Street repairs. This has been a project in the making for a very long time.

Swearing In Of Elected Officials

Councilwoman Mason presented an affidavit of residency and was then sworn in by the Honorable Daniel J. Konieczka.

Mayor Spoales, Councilman Machajewski and Councilman Atkinson presented their affidavits of residency and were then sworn in by the Honorable Daniel J. Konieczka.

John Scott Davis was then sworn in as Tax Collector by the Honorable Daniel J. Konieczka.

Mayor Spoales took nominations for President of Council

Al Atkinson nominated James Machajewski. Seconded by Paul Bossung.

Roll Call Vote: Atkinson – Yes; Bossung – Yes; Dembowski – Yes; Mason – Yes; Rudar – Yes; Stout – Yes; Machajewski - Yes. Motion carried 7-0.

Council President asked for nominations for Vice-President

Paul Bossung nominated Al Atkinson. Seconded by Jim Machajewski.

Roll Call Vote: Atkinson – Yes; Bossung – Yes; Dembowski – Yes; Mason – Yes; Rudar – Yes; Stout – Yes; Machajewski - Yes. Motion carried 7-0.

Borough Motions

Motion by Mr. Stout, second by Mrs. Dembowski, to Appoint Joseph Kypta as Interim Manager and Secretary through January 13, 2027. Motion carried 7-0.

Motion by Mr. Atkinson, second by Mrs. Rudar, to Appoint Tim Komoroski as Chief of Police and ratify his 2026 through 2027 contract. Motion carried 7-0.

Motion by Mr. Atkinson, second by Mrs. Rudar, to Designate Tribune-Review as the Newspaper of general circulation through January 13, 2027. Motion carried 7-0.

Motion by Mr. Stout, second by Mrs. Rudar, to Designate First National Bank, Millvale Branch, as Depository of funds through January 13, 2027. Motion carried 7-0.

Motion by Mrs. Rudar, second by Mrs. Dembowski, to Appoint Council President, Vice-President, Manager, and Assistant Manager and check signatories through January 13, 2027. Motion carried 7-0.

Motion by Mrs. Rudar, second by Mr. Atkinson, to Designate Pershing/Cornerstone Wealth as custodian and Depository for Uniform and Non-Uniform Pension Funds through January 13, 2027. Motion carried 7-0.

Motion by Mr. Bossung, second by Ms. Mason, to Designate PLIGHT as the Depository for short-term funds from the Commonwealth through January 13, 2027. Motion carried 7-0.

Motion by Mr. Stout, second by Mr. Bossung, to Designate Bank of New York Mellon as the Depository for long-term investment funds through January 13, 2027. Motion carried 7-0.

Motion by Mrs. Rudar, second by Mrs. Dembowski, to Exonerate Tax Collector Scott Davis for uncollected 2025 real estate taxes in the amount of \$142,244.26 (face) and \$156,469.60 (full) and turn over to Keystone. Motion carried 7-0.

Motion by Mrs. Rudar, second by Mr. Atkinson, to Exonerate Tax Collector Scott Davis for uncollected 2025 real estate taxes for road fund in the amount of \$16,757.73 (face) \$18,433.50 (total) and turn over to Keystone. Motion carried 7-0.

Borough Resolutions

Motion by Mr. Atkinson, second by Mrs. Dembowski, to Appoint Joe Kypta as Public Works Supervisor and Assistant Borough Manager for a two-year term and set forth as Resolution No. 3045. Motion carried 7-0

Motion by Mr. Stout, second by Mr. Atkinson, to Appoint Sheri Cavanaugh as Administrative Accountant and Borough Treasurer for a two-year term and set forth the motion as Resolution No. 3012. Motion carried 7-0.

Motion by Mrs. Rudar, second by Ms. Mason, to Appoint Philip D. Mangis III as Director of Planning and Zoning for a two-year term and set forth the motion as Resolution No. 3013. Motion carried 7-0.

Motion by Mrs. Rudar, second by Mrs. Dembowski, to Appoint Karl Cavanaugh as Chief Code Officer for a two-year term, and set forth this motion as Resolution No. 3014. Motion carried 7-0.

Motion by Mrs. Dembowski, second by Mr. Atkinson, to Appoint Jim Tunstall, Sr., as a Code Officer for a two-year term and set forth this motion as Resolution No. 3015. Motion carried 7-0.

Motion by Ms. Mason, second by Mrs. Dembowski, to Appoint Michele Revay as Office & Social Media Administrator for a two-year term, and set forth this motion as Resolution No. 3016. Motion carried 7-0.

Motion by Mrs. Rudar, second by Mr. Bossung, to Appoint Ray Dembowski as Public Works Project & Operation Coordinator for two years, and set forth this motion as Resolution No. 3017. Motion carried 6-0, with one abstention.

Motion by Mr. Stout, second by Ms. Mason, to Appoint the firm Dodaro, Matta, and Cambest with Jack Cambest as Solicitor for a two-year term, and set forth this motion as Resolution No. 3018. Motion carried 7-0.

Motion by Mrs. Rudar, second by Mr. Atkinson, to Appoint the firm G-R-B with Emily Mueller as Solicitor to the Zoning Hearing Board for two years, and set forth this motion as Resolution No. 3019. Motion carried 7-0.

Motion by Mr. Atkinson, second by Mrs. Dembowski, to Appoint Gateway Engineers as Consulting Engineer with Josiah Hoefler as Project Manager for two years and set forth this motion as Resolution No. 3020. Motion carried 7-0.

Motion by Mr. Stout, second by Mr. Atkinson, to Appoint Code.Sys Code Consulting, Inc. as Building Officials for a two-year term, and set forth this motion as Resolution No. 3021. Motion carried 7-0.

Motion by Mr. Bossung, second by Mrs. Dembowski, to Appoint Borough Tax and Fee Collectors, Scott Davis – Borough Real Estate, Jordan – Alcosan, GRJSA, Solid Waste, Keystone – Delinquent Real Estate, Business Privilege Mercantile, EIT, LST, and set forth this motion as Resolution No. 3022. Motion carried 7-0.

Motion by Mrs. Rudar, second by Ms. Mason, to Appoint Maher-Duessel as auditor and provide other necessary accounting services for two years, and set forth this motion as Resolution No. 3023. Motion carried 7-0.

Motion by Mr. Atkinson, second by Mr. Bossung, to Appoint Acrisure for two years as Actuarial to Uniform and Non-Uniform Pension Plans, and set forth this motion as Resolution No. 3024. Motion carried 7-0.

Motion by Ms. Mason, second by Mrs. Rudar, to Appoint Cornerstone Wealth Management as Uniform and Non-Uniform Pension Investment Advisor for two years and set forth this motion as Resolution No. 3025. Motion carried 7-0.

Motion by Mrs. Rudar, second by Ms. Mason, to Appoint Karl Cavanaugh as Emergency Management Coordinator for a two-year term and set forth this motion as Resolution No. 3026. Motion carried 7-0.

Motion by Mr. Stout, second by Mrs. Dembowski, to Appoint Pat Knierim, chairperson of the Vacancy Board, for a one-year term, and set forth this motion as Resolution No. 3027. Motion carried 7-0.

Motion by Mr. Bossung, second by Mrs. Rudar, to Appoint Mayor Spoales, Delegate, and Mr. Machajewski as Alternate to ACBA for a one-year term. and set forth this motion as Resolution No. 3028. Motion carried 7-0.

Motion by Mrs. Dembowski, second by Mr. Bossung, to Appoint Mr. Stout, Mrs. Rudar, and Joe Kypta as Interim Manager representative to CONNECT for a one-year term and set forth this motion as Resolution No. 3029. Motion carried 7-0.

Motion by Mr. Stout, second by Mr. Bossung, to Appoint Mr. Atkinson, Delegate, and Mr. Machajewski, Alternate to NHCOG, for a one-year term, and set forth this motion as Resolution No. 3030. Motion carried 7-0.

Motion by Mrs. Rudar, second by Mr. Bossung, to Appoint Mayor Spoales Delegate to MCDC for a one-year term, and set forth this motion as Resolution No. 3031. Motion carried 7-0.

Motion by Mrs. Dembowski, second by Mrs. Rudar, to Appoint Mr. Machajewski, Delegate, and Joe Kypta as an alternate to TCLB for a one-year term, and set forth this motion as Resolution No. 3032. Motion carried 7-0.

Motion by Mrs. Rudar, second by Mr. Bossung, to Appoint Sheri Cavanaugh, Delegate and Joe Kypta as an alternate to ANTCC for a one-year term, and set forth this motion as Resolution No. 3033. Motion carried 7-0.

Motion by Mr. Stout, second by Mr. Atkinson, to Appoint Manager/Interim Manager as Open Records Officer for a two-year term, and set forth this motion as Resolution No. 3034. Motion carried 7-0.

Motion by Mrs. Dembowski, second by Mrs. Rudar, to Appoint William G. Stout as a member of the Planning Commission for a four-year term, and set forth this motion as Resolution No. 3035. Motion carried 7-0.

Motion by Mr. Stout, second by Mrs. Rudar, to Appoint PC Doctors as the IT Service provider for a two-year term, and set forth this motion as Resolution No. 3036. Motion carried 7-0.

Motion by Mr. Bossung, second by Mrs. Rudar, to Appoint US Asset Management as Investment Advisor to Long Term Investment Fund for two years, and set forth this motion as Resolution No. 3037.

Motion carried 7-0.

Motion by Mr. Stout, second by Mrs. Dembowski, to Approve Council meeting participation by telecommunication devices, and set forth this motion as Resolution No. 3038. Motion carried 7-0.
Motion by Mr. Bossung, second by Mrs. Rudar, to Appoint Mackenzie Hasley as a member of the Tree Committee for a three-year term, and set forth this motion as Resolution No. 3039. Motion carried 7-0.
Motion by Mrs. Dembowski, second by Ms. Mason, to Appoint Ashley Hilliard to the Educational Services Agency for a three-year term, and set forth this motion as Resolution No. 3040. Motion carried 7-0.

Motion by Mr. Bossung, second by Mrs. Dembowski, to Appoint Joanna Beres as a member of the Building and Fire Board of Appeals for a two-year term, and set forth this motion as Resolution No. 3041. Motion carried 7-0.

Motion by Mrs. Rudar, second by Mr. Stout, to Appoint Katie Dembowski as a member of the Bird Town Committee for a seven-year term, and set forth this motion as Resolution No. 3042. Motion carried 7-0.

Motion by Mrs. Dembowski, second by Ms. Mason, to Appoint Emily Potoczny as member of the Bike and Pedestrian Committee for a four-year term, and set forth this motion as Resolution No. 3043. Motion carried 7-0.

Motion by Mr. Bossung, second by Mr. Atkinson, to Appoint Jimmy Burn to the Zoning Hearing Board for a three-year term, and set forth this motion as Resolution No. 3044. Motion carried 7-0.

Public Comment

None.

Adjournment

Motion by Mr. Stout, second by Mr. Bossung to adjourn the Council Reorganization meeting. The meeting adjourned at 6:45 PM.

James Machajewski, Jr., President

Joseph Kypta, Interim Borough Manager