

WORKSHOP MEETING MINUTES
MILLVALE BOROUGH COUNCIL
Millvale Borough Building, 501 Lincoln Avenue
Tuesday, February 6, 2024

Council Workshop was called to order at 6:00pm.

Roll Call

Council Members: President James Machajewski
Vice-President Al Atkinson
Paul Bossung
Katie Dembowski – arrived 6:13pm
Tyler Halt
Denise Rudar
William Stout
Mayor: Brian Spoales

Also in attendance: Borough Manager Eddie Figas, Zoning Officer Aaron Flook, Solicitor Cambest, Engineer Bob Maher, Sergeant Michael Dickson, Office Administrator Michele Revay

The Mayor swore in PT officer Jacob Solomon to the Millvale Police Department.

Public Comments

Michelle Manning – Letter to Mayor and Council – Not being able to access Renaissance Family Practice (UPMC) due to PWSA water line replacement construction.

Shaler Journal Article about Alyssa Peters – Police Social Worker. Council President Machajewski responded that council is getting a lot of positive feedback regarding our social worker program.

Robert Grudowski – 119 Shoup Street – Questions about Logan Street. Lots of issues in town with PWSA (Independent Enterprises) they are leaving trash all over the place, breaking property.

New Business

Discussion was held regarding Friends of the Riverfront pavilion use, Thursday, June 20 at a \$200.00 discounted rate.

Discussion was held regarding MCDC looking for a business manager.

Discussion was held regarding NHCO Street clean ups. The dates are Saturdays; 5/25; 7/27; 9/27.

Discussion was held regarding a sheriff's sale at 504 Stanton Avenue, on April 1. It is the large old brewery building.

Discussion was held regarding Governor Shapiro's 10-year economic development plan. Released the 2024-2025 budget.

Events/Programming

Discussion was held regarding the Borough Council Meetings on – 2/13/24 and 3/12/24 at 6:00pm at the Borough Building.

Discussion was held regarding various holidays on the Borough Calendar – Valentine's Day 2/14; Presidents' Day 2/19; Office Closure on Good Friday 3/29 in observance of Easter 3/31.

Discussion was held regarding upcoming Planning Commission Meetings – 2/20/24 and 3/19/24.

Discussion was held regarding Council Workshop Meeting – 3/5/24.

Discussion was held regarding ALOM conference at Seven Springs – April 4-7, 2024.

Zoning/Community Development/Code Report

Discussion was held regarding establishing a Building Board of Appeals. Five members on increasing terms from 1-5 years. Determinations of appeals based on UCC.

Discussion was held regarding a Special Events Film Permit for the Mayor of Kingstown. Filming Monday by the BP on Evergreen Avenue.

Borough Engineer

Gateway Engineers

Mr. Maher reported on engineering activities for the month of January.

C-42000-2023 General Engineering – Robert Maher, P.E.

Gateway continues to assist the Borough with review of projects and grant opportunities. Reviewed traffic pattern for Maryland Avenue, submitted recommendation. Gateway submitted an estimate for Stanton Avenue sidewalk replacement.

C-42004-2023 MS4 Compliance Work – Ryan Berner, GISP

We are reviewing outfall screening status and will be providing recommendations on screenings to be conducted and follow up investigations. We are updating mapping based on plans received from the Borough. No updates.

C-42010-0010 Logan Street Repair and Paving– Robert Maher, P.E.

Pre-Application was approved. The Full-Application was submitted to NHCOG prior to the November 11, 2022 deadline. Received letter from COG stating the grant was not awarded. Plan to submit project to the Gaming Economic Development Tourism Fund (GEDTF).

Plan to submit project to the Statewide LSA (Local Share Account) program, window opens September 1, 2023

C-42010-0012 CDBG YR50 ADA Ramps – Howard and North – Robert Maher, P.E.

Prepared preliminary application due by September 15th.

Submitting full application in November.

C-42010-2023 Demolition: 2023 Act 152– Robert Maher, P.E.

Project set up on the County portal through the COG

The following properties are proposed: 1133 & 1137 Evergreen, 523 Spruce, 728 Stanton, 125 Frederick

Preparing required items

Approved resolutions for each property

Submitted required items to the portal on June 16, 2023

Obtain clearances

C-42006-0003 2023 ARLE Grant – Grant and Sherman – Kyle Brown, P.E.

- Gateway was authorized to assist with preparing an ARLE grant application for the intersection of Grant Avenue and Sherman Street.

- Gateway assisted with the preparation of a cost estimate and other materials to prepare the grant application documentation for submission.

- The application has been submitted; support letters will be added once received.

C-42025-0001 2023 TSAMS Inventory – Kyle Brown, P.E.

- Gateway was authorized to perform signal inspections and inventories of the intersections of North Avenue & Klopfer Street, North Avenue and Elizabeth Street, North Avenue & Lincoln Avenue, North Avenue & Grant Avenue / Howard Street, and Lincoln Avenue & Butler Avenue. This effort will provide assistance to the Borough by helping to determine the prioritization of future funding with respect to signal improvements and grant applications.

- PennDOT grant programs require that their signal database (TSAMS) be up to date with current conditions in order to qualify for grant funding. Currently, the majority of the Borough's signals do not have any signal component information incorporated in the TSAMS database.

- Overall summary of the signal inventory and inspection findings were submitted to the Borough for review and consideration

PennDOT's signal database (TSAMS) has been updated with the field identified component information.

C-42026-0000 GLG Grant Application Cycle 8 – Kyle Brown, P.E.

Gateway assisted with the preparation of a Green Light-Go grant funding application for the replacement of the traffic signal equipment at the intersection of Evergreen Road and North Avenue. The grant application was submitted on Monday, January 30th with award announcements anticipated around July of 2023.

The Borough was notified that they were awarded grant funding for this project on August 17th.

Gateway will prepare a Work Authorization for the survey and design/permitting work for the proposed signal replacement project.

No work can be performed until the grant agreement is fully executed.

C-42027-0001 Bridge Planning – Kevin Nadalin, P.E.

Reviewed new load rating on Lincoln Bridge No. 7 and commented on reason for rating.
Review the repairs with PennDOT regarding potential funding.

Girty's Run Stream Restoration – Matt Bagaley, P.E.

Gateway completed the design and permitting of the Girty's Run Stream Restoration project. We received the permit on 5/24/23.

The intent is that a portion of the project to be completed in Shaler will count toward Millvale's DEP PRP Requirements.

An agreement was executed between Shaler Township and Millvale Borough.

Contract was awarded by Shaler Township at their June 13th meeting.

Construction commenced on June 19th.

Work has been completed with the exception of the plantings.

Public Works

Discussion was held regarding snow removal updates. Some snow in January.

Discussion was held regarding the Public Works schedule.

Police Report

Discussion was held regarding January activity updates. Hired a new PT police officer.

Discussion was held regarding a service weapon payroll deduction.

Discussion was held regarding a Body Cam MOU between the Borough and the District Attorney's office. This will allow the Borough to release footage to the DA.

Planning Commission

No meeting, no report.

Zoning Hearing Board

Discussion was held regarding the resignation of Jenny Mendak – she is moving out of the community. A new board member to be appointed.

Tree Committee

Discussion was held regarding Walk Works Development Grant.

Civil Service Commission

Discussion was held regarding the resignation of Jonathan Halt – moving out of the community. Councilwoman Halt announced that Mr. Halt has accepted a position in Ohio, and therefore she will be moving with him and verbally announced she will be also resigning from Borough Council.

Discussion was held regarding Civil Service Commission Regulations Updates.

Loan Committee

No new updates.

Items from Council Members/Staff

Mayor Spoales – Valentines Days is next Wednesday.

President Machajewski – Will need to move the senior luncheon to 12/8/24 due to proximity of Thanksgiving.

Councilwoman Rudar – Good service from Waste Management!

Councilman Stout – Not surprised by the letter regarding issues with PWSA water line replacement construction, have received many complaints from residents.

Manager Figas – Washington Crossing Bridge is 100 years old this year, reaching out to the county regarding a celebration of it.

Zoning Officer Flook – There has been interest in 205 North Avenue, which is for sale. Burgher's Brewing is well underway with construction, expects to be open by January 2025. There have also been interests expressed in the many empty storefronts on North Avenue.

Unfinished Business

Discussion was held regarding LGA Intern Application.

Discussion was held regarding Employee Handbook Updates.

Discussion was held regarding Easy Llama – HR Training.

Adjournment

The public meeting was adjourned at 6:32pm,
Council then went into Budget discussions.

James Machajewski, Jr., President

Eddie Figas, Borough Manager